

Wilderness Trails Homeowners Association

Roles and Responsibilities –Adjunct Board Members

Fiduciary Obligation to put care for the community above prejudice, self-interest, or other demands.

Duty of Care –

- Make decisions based on what is best for the community.
- Provide due diligence to make well-informed decisions.

Duty of Loyalty

- Set aside personal interests (avoid conflict-of- interests)
- Put the well-being of the community first when making decisions.

Duty to Act

- Carry out obligated task.
- Do not make decisions or regulate outside scope of authority.

Duty of Confidentiality

- Maintains confidential information concerning the board and community members.

Essential tasks of the Adjunct Members include the following –

- Knowledgeable about WTOA governing documents and all financial standings.
- Participates in creating an annual budget.
- Work closely with all committees organized within the community for the purpose of improvements.
- Abides by governing policies and procedures of the WTOA community.
- Maintains and coordinates contracts with common services (Trash/Salt and Snow Removal/Mowing)
- Execute assigned initiatives to maintain community road maintenance.
 - Road repairs
 - Community work parties